

தமிழ்நாடு தமில்நாடு TAMILNADU

- 4 JUN 2024

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தொழிலாளர் நீதி மன்றம்

மாவட்ட நீதி மன்ற வளாகம்

எண்: 2/2000, திருச்சி

செல் எண்: 93451 61811

MEMORANDUM OF UNDERSTANDING

Bharathidasan University was established by the Government of Tamil Nadu in 1982 through the Bharathidasan University Act, 1981. It is situated in Tiruchirappalli. The University started functioning with effect from February 4, 1982. Bharathidasan University has established the Institute for Entrepreneurship and Career Development (IECD) in 2004, for promoting entrepreneurship and career development among students and non-students youth. It is a flexible skill development training centre for enriching the current as well as dropped-out and passed-out students.

R. K. S.

REGISTRAR

BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI-620 024

P. Nithila Devakanyam

Dr. P. NITHILA DEVAKANYAM
PRINCIPAL
ST. CHRISTOPHER'S COLLEGE OF EDUCATION
VEPERY, CHENNAI-600 067.

Further, the IECD serves under three dimensional activities i.e. conceiving, designing and operating various skill development programmes in terms of short-term, certificate, diploma programmes in different sectors. The IECD is known for skill development programmes by the way of giving entrepreneurship training to youth. Thus IECD is acting not only as entrepreneurial training and consultancy institute but also as an excellent skill development institution in Tamil Nadu. IECD has signed MoUs with no. of Industries / Institutions for offering various skill development programmes in different skill sectors for various target group.

This Memorandum of Understanding entered into an agreement on **06/06/2024** at Tiruchirappalli between Bharathidasan University's Institute for Entrepreneurship and Career Development (IECD), an institution, imparting and offering vocational educational courses, located at Khajamalai Campus, Bharathidasan University, Tiruchirappalli – 620 023 (hereinafter referred to as "IECD"), represented by the Registrar of Bharathidasan University and the Director of IECD, which expression shall unless repugnant to the context means and include its successors and assigns of the ONE PART. Wherever the word University's IECD comes in this MoU it implies Bharathidasan University's Institute for Entrepreneurship and Career Development.

St. Christopher's College of Education (Autonomous), Vepery, Chennai is one of the renowned teacher education institutions in Tamil Nadu which recently celebrated its centenary year. St. Christopher's College of Education established in 1923 is an autonomous college affiliated to TNTEU. The College has been accredited with an A+ grade by NAAC in the 4th cycle. The college has been offering B.Ed., M.Ed., and Ph.D., (Education) programmes.

St. Christopher's College of Education (Autonomous), Vepery, Chennai is represented herein by Dr. Mrs. P. Nithila Devakarunyam, Principal of the College, which expression shall unless repugnant to the context mean and include its successors and assigns of the OTHER PART).



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P. Nithila Devakarunyam
Dr.P. Nithila Devakarunyam
Principal
St. Christopher's College of Education
Vepery, Chennai - 600 007

St. Christopher's College of Education (Autonomous), Vepery, Chennai was established with the core objectives of promoting and developing college students in job oriented and Entrepreneurial Skill Development Courses.

St. Christopher's College of Education (Autonomous), Vepery, Chennai aims to providing the practical oriented education and Industry required Skills for the present and future growing needs of trained and skilled talents to help students in lifelong learning.

St. Christopher's College of Education (Autonomous), Vepery, Chennai may be changed, to any place in Tamil Nadu intimation to University's IECD to conduct the programmes.

This MoU is valid for **three years** from the date first mentioned here in above.

Whereas

The University's IECD has intended and approved to provide the following Value Added Programmes through St. Christopher's College of Education (Autonomous), Vepery, Chennai in collaboration with IECD.

Diploma Programme:

Diploma in Montessori Education

Advanced Diploma Programme:

Advanced Diploma in Montessori Education

The parties have had preliminary discussions in this matter and have ascertained areas of broad consensus. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.

Now this Memorandum of Understanding witnesses that:

The University's IECD in collaboration with St. Christopher's College of Education (Autonomous), Vepery, Chennai shall offer the following Skill Development Programmes.



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St. Christopher's College of Education
Vepery, Chennai - 603 007

Sl. No	Name of the Programmes	Minimum Qualification	Duration	Fee (Rs.)
1	Diploma in Montessori Education	XII std	6 Months	18000
2	Advanced Diploma in Montessori Education	XII std	12 Months	25000

The fee shall be directly collected by St. Christopher's College of Education (Autonomous), Vepery, Chennai. The above fee/other fee of the respective programmes may be revised as and when required during the agreement period with the mutual consent of the IECD and St. Christopher's College of Education (Autonomous), Vepery, Chennai.

1.0 ADMISSION PROCEDURE

1.1 Prospectus for Diploma Programme and Advanced Diploma programme will be prepared by St. Christopher's College of Education (Autonomous), Vepery, Chennai bearing the seal and logo of Bharathidasan University for the approval of IECD. The Prospectus and Application will be obtained either from IECD or St. Christopher's College of Education (Autonomous), Vepery, Chennai on payment by way of DD or online Money Transfer of any Mode for application fee of Rs.100/- in favour of the Director, IECD. On acceptance of Demand Draft or Online Money Transfer by St. Christopher's College of Education (Autonomous), Vepery, Chennai the application form along with prospectus will be issued.

1.2 Admission for the Diploma and Advanced Diploma programme shall be open to the candidates from all over India with a minimum required qualification, as mentioned above.

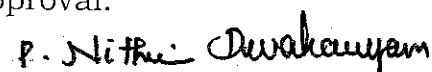
1.2.1 Filled in applications from the prospective candidates will be received by St. Christopher's College of Education (Autonomous), Vepery, Chennai

1.2.2 Admission tests/interview if any, will be held at St. Christopher's College of Education (Autonomous), Vepery, Chennai, the list of selected students shall be forwarded to IECD for consideration and approval.



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Dr. P. Nithe Dewakanyam

Principal

St. Christopher's College of Education
Vepery, Chennai - 600 007

- 1.3 The fee shall be collected by St. Christopher's College of Education (Autonomous), Vepery, Chennai directly, as detailed elsewhere in this MoU only after the list is approved by the IECD.
- 1.4 The programme fee as fixed by the University's IECD and collected by St. Christopher's College of Education (Autonomous), Vepery, Chennai on behalf of the University shall be shared in the Ratio of 30:70, between University's IECD and St. Christopher's College of Education (Autonomous), Vepery, Chennai, during the agreement period of **three years** from the date of signing the MoU.
- 1.5 The Programme fee and Application fee shall be collected from the students by St. Christopher's College of Education (Autonomous), Vepery, Chennai and transferred to IECD in the form of Demand Drafts drawn in favour of "The Director, IECD, Bharathidasan University", payable at Tiruchirappalli-620 023 or Online Money Transfer (NEFT / RTGS) to IECD a/c. 10375402416 – State Bank of India at Tiruchirappalli.
- 1.6 The fee share due to St. Christopher's College of Education (Autonomous), Vepery, Chennai will be paid by the IECD on submission of demand drafts along with filled in applications and within a minimum of 45 days after the last date for receipt of filled in applications and DD for admission, as indicated in the MoU.
- 1.7 The full payment will have to be made at the time of admission for the Diploma programme and Advanced Diploma programme.
- 1.8 Fee may be refunded to students who withdraw from the programme within seven days from the date of commencement of the programme.

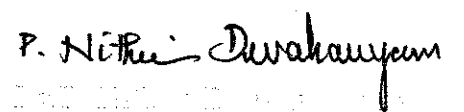
2.0 ACADEMIC PROGRAMMES

- 2.1 The regular classes for the above said Diploma programmes and Advanced Diploma programmes shall be conducted by St. Christopher's College of Education (Autonomous), Vepery, Chennai at its premises as well as at its premises.



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St. Christopher's College of Education
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2.2 The study materials shall be prepared by St. Christopher's College of Education (Autonomous), Vepery, Chennai with proper approval of IECD. Expenses for practicals in laboratories, demonstrations etc., shall be borne by St. Christopher's College of Education (Autonomous), Vepery, Chennai.

2.3 The language/medium of instructions of Diploma programme and Advanced Diploma programme shall be in Tamil or English.

2.4 Examinations

2.4.1 The IECD shall closely monitor the programmes offered by St. Christopher's College of Education (Autonomous), Vepery, Chennai and take appropriate measures if necessary, to ensure the quality of the approved programmes. Dates and Schedule of Examinations for the programmes shall be announced by the University's IECD at appropriate time during the programme. The Examinations and valuation (Theory / Practical) will be conducted by the University's IECD.

2.4.2 Examination Schedule will be sent to St. Christopher's College of Education (Autonomous), Vepery, Chennai by IECD at least a fortnight before the commencement of the Examination.

2.4.3 St. Christopher's College of Education (Autonomous), Vepery, Chennai shall ensure receipt of the sealed question paper packets for all the programmes offered by the IECD through St. Christopher's College of Education (Autonomous), Vepery, Chennai have been received well in advance of the commencement of Examination from the Director, IECD for follow up action. Strict confidentiality of the question papers and answer scripts shall be maintained by St. Christopher's College of Education (Autonomous), Vepery, Chennai.

2.4.4 St. Christopher's College of Education (Autonomous), Vepery, Chennai shall ensure the smooth conduct of the examination and dispatch of answer scripts to the Director, IECD on time.

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TIRUCHIRAPPALLUR

P. Nithya Dwarakayam

St. Christopher's College of Education
Vepery, Chennai - 600 007

2.4.5 The IECD shall take necessary steps to dispatch the time-table, the blank answer books, additional sheets and other required stationary items to St. Christopher's College of Education (Autonomous), Vepery, Chennai well in advance.

2.4.6 The IECD shall evaluate the answer scripts (both theory and practical), and announce the results to students who have successfully completed the programme and issue Mark Statements bearing the name of industry partner St. Christopher's College of Education (Autonomous), Vepery, Chennai, along with the Certificates within a period of three weeks after examinations are over.

2.5 Students Intake per academic year for the Programmes shall be as follows:

Sl. No	Name of the Programme	Total Student Intake
1	Diploma in Montessori Education	50 students per Batch
2	Advanced Diploma in Montessori Education	50 students per Batch

The above strength indicated is of the maximum batch size and in any eventuality if St. Christopher's College of Education (Autonomous), Vepery, Chennai, did not reach the ceiling for any of these programmes, minimum of 25 students enrolled would become the batch size for that particular course.

3.0 RESPONSIBILITIES OF St. Christopher's College of Education (Autonomous), Vepery, Chennai

3.1 St. Christopher's College of Education (Autonomous), Vepery, Chennai, shall provide entire infrastructure facilities including classrooms, laboratories, teaching aids, library and qualified staff for conducting the above referred programmes. Counselling and guidance on programmes are to be added as per norms of IECD.

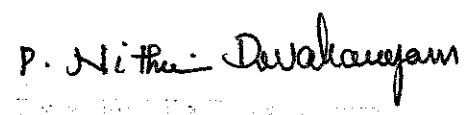
3.2 Boarding, lodging and transportation will be the responsibility of the students

3.3 St. Christopher's College of Education (Autonomous), Vepery, Chennai, shall appoint qualified and experienced persons as faculty members. (Full-Time/Part-Time/ Visiting/Guest Faculty Members). The profile of such



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faculty members will be furnished to IECD from time to time. IECD shall have the right to approve or disapprove the qualifications and experience of the persons appointed by St. Christopher's College of Education (Autonomous), Vepery, Chennai, for handling theory and practical classes.


- 3.4 St. Christopher's College of Education (Autonomous), Vepery, Chennai, shall prepare study materials as per guidelines of the IECD.
- 3.5 The Continuous Internal Assessment (CIA) as part of the examination work like conducting classroom tests and submitting of assignments for validating will be done by St. Christopher's College of Education (Autonomous), Vepery, Chennai, and the reports shall be submitted to the Director, IECD periodically in the prescribed format.
- 3.6 The expenses in connection with regular lectures, practicals, remunerations to faculty members and supporting staff, will be borne by St. Christopher's College of Education (Autonomous), Vepery, Chennai
- 3.7 St. Christopher's College of Education (Autonomous), Vepery, Chennai, shall not collect any amount under any head(s) other than the prescribed fee(s) from the students joining the programmes for the prescribed curriculum.

4.0 RESPONSIBILITY OF THE UNIVERSITY


- 4.1 IECD shall be responsible for all administrative work relating to admission, issuing application forms, collection of fee, and conducting examination, awarding mark statement and certification.
- 4.2 Cost of printing of application forms, prospectus, certificates and expenses in connection with conducting of examinations, shall be borne by IECD.
- 4.3 The syllabi submitted by St. Christopher's College of Education (Autonomous), Vepery, Chennai, shall have to be approved by IECD or the existing syllabi of the required programmes(s) is/are available in the IECD may be adopted by the St. Christopher's College of Education (Autonomous), Vepery, Chennai, if necessary.

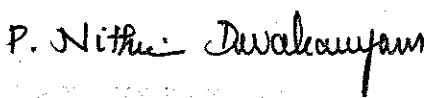

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Dr. P. Nithya Dhanasekaran
Director
St. Christopher's College of Education
Vepery, Chennai - 600 007

- 4.4 IECD shall monitor the quality of the approved programmes through persons appointed for the purpose.
- 4.5 IECD shall have the right to re-fix / revise the Programme fee as and when required in consultation with St. Christopher's College of Education (Autonomous), Vepery, Chennai.
- 4.6 This MoU shall be valid for a period of three years from this date and can be renewed for a further period on mutual consent, if both the parties desire for the same programmes. IECD shall review the progress of the programmes in every six months.
- 4.7 In respect of any change in the programme, syllabi, eligibility, admission, collection of fee and fee structure, scheme of examinations, etc., the decision of IECD is final.
- 4.8 IECD shall inspect the venue of programmes periodically in respect of the infrastructure facilities including qualified staff for teaching and training so as to ensure that the same is confirmed to the standards prescribed by the University and any directions issued from time to time by the University's IECD shall be carried out by the St. Christopher's College of Education (Autonomous), Vepery, Chennai.
- 4.9 The IECD shall have full powers to review the running of Skill Development Programmes and its activities and if the IECD comes to the conclusion that the running of the programmes is not satisfactory, the IECD, is entitled to disassociate with itself from the programme by giving three months notice.
- 4.10 There shall be no deduction of any charges from the accepted share of 70% to St. Christopher's College of Education (Autonomous), Vepery, Chennai, for offering of approved programmes.


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CHENNAI - 600 024


P. Nithya Divalakanyam
St. Christopher's College of Education
Vepery, Chennai - 600 007

5.0 JOINT RESPONSIBILITIES

5.1 The advertisements shall be released both by the IECD and St. Christopher's College of Education (Autonomous), Vepery, Chennai. The expenditure incurred in this regard shall be met by the St. Christopher's College of Education (Autonomous), Vepery, Chennai, and the IECD accordingly.

5.2 Any expansion or modification relating to the above mentioned job / industry oriented programmes and operations and addition of new job / industry oriented programmes shall be decided jointly by the IECD and St. Christopher's College of Education (Autonomous), Vepery, Chennai. Any legal implications will be confined to the Jurisdiction of Courts of Tiruchirappalli only.

6.0 MISCELLANEOUS

6.1 The collaboration is envisaged to provide admission from the **June 2024** onwards.

6.2 All the terms and conditions of this MoU are subject to the approval of the various bodies of the IECD and the provisions of the Rules and Regulations of the IECD.

6.3 The collaborative venture also includes the scope of extending learning facility of St. Christopher's College of Education (Autonomous), Vepery, Chennai, without causing any hardship to the students of the affiliated colleges of Bharathidasan University also.

6.4 St. Christopher's College of Education (Autonomous), Vepery, Chennai, shall take care of the fulfilment and compliance of the procedural statutory regulations and formalities in connection with the Foreign Exchange Management Act (FEMA), etc. wherever applicable and the IECD will assist St. Christopher's College of Education (Autonomous), Vepery, Chennai, wherever necessary.

R. K. D.

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BHARATHIDASAN UNIVERSITY
TIRUCHIRAPPALLI-620 024

P. Nithin Durakanyam

Principal, St. Christopher's College of Education

St. Christopher's College of Education
Vepery, Chennai - 600 007

IECD acknowledges and agrees that St. Christopher's College of Education (Autonomous), Vepery, Chennai, can also have its other courses, which are not approved to the IECD, to run parallel in its premises, without giving any Academic & Administrative disturbances to the IECD approved programmes.

In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year, first herein above written.

FOR

Bharathidasan University

FOR

St. Christopher's College of Education
Vepery, Chennai-600 007


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TIRUCHIRAPPALLI-620 024


PRINCIPAL

PRINCIPAL
St. Christopher's College of Education
Vepery, Chennai - 600 007


DIRECTOR [IECD]

Prof.E.Ramganesh
Director,IECD
Bharathidasan University
Tiruchirappalli-620 023

Witnesses:

1. K. Nee Lavathy
Prog.Co-ordinator, IECD
BDU, Tiruchirappalli

2. A. Nijamutheen
Prog. Co-ordinator, IECD
BDU, Tiruchirappalli

