

MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

**MENTOR INSTITUTION
ST. CHRISTOPHER'S COLLEGE OF EDUCATION**

&

**MENTEE INSTITUTION
C.S.I. EWART WOMEN'S CHRISTIAN COLLEGE**

**UNDER
THE UGC 'PARAMARSH' SCHEME**

FOR

**TRAINING TO APPLY FOR ACCREDITATION BY NATIONAL
ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (hereinafter called as the 'MoU') is entered into on this the 16th day of – September– Two Thousand and Nineteen(16.09.2019), by and between the **MENTOR** institution, **St. Christopher's College of Education, No.63.E.V.K. Sampath Road, Vepery, Chennai – 600 007**, the **First Party** represented herein by its **Principal** hereinafter referred as '**First Party**'.

AND

C.S.I. Ewart Women's Christian College, Melrosapuram, Kancheepuram- 603 204 and represented herein by its and **Principal and Secretary**, hereinafter referred to as "Second Party", **MENTEE** institution which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns.

First Party St. Christopher's College of Education, the **Mentor** institution and **Second Party C.S.I. Ewart Women's Christian College** the **Mentee** institution are hereinafter jointly referred to as '**Parties**' and individually as '**Party**'.

WHEREAS:

- A) **First Party & Second Party** believe that collaboration and co-operation between themselves will promote more effective use of each of their academic resources, and provide each of them with enhanced opportunities.
- B) The **Parties** intent to cooperate and focus their efforts on cooperation within area of Training, to apply for NAAC Accreditation, improving best practices of the institutions, enhancing academic resources and infrastructure and developing the human resources.
- C) Both **Parties**, being legal entities in themselves desire to sign this MoU for advancing their mutual interests.
- D) **C.S.I. Ewart Women's Christian College** the **Mentee** institution, the **Second Party** is engaged in training and Skill Development, in applying for the NAAC Accreditation.
- E) **C.S.I. Ewart Women's Christian College** the **Mentee** institution the **Second Party** will be mentored / guided to apply for NAAC Accreditation.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MoU, THE PARTIES HERE TO AGREE AS FOLLOWS:

CLAUSE 1 CO-OPERATION

- 1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution, the staff and the students. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for oneanother.
- 1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Partyby providing significant inputs to them in developing suitable training systems, keeping in mind the needs of the Mentee institution, the Second Party for applying for NAAC Accreditation.
- 1.3 The general terms of co-operation shall be governed by this MoU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all the relevant agreements, deeds and documents as may be required to give effect to the training to apply for NAAC Accreditation. This MoU demands the Second Party to provide all the facilities needed in their premises for conducting Guest lecturers, workshops, seminars to apply for NAAC accreditation, improvement of Human resources (educating staff and students on NAAC) developing the best practices, academic resources and infrastructure.

CLAUSE 2 SCOPE OF THE MoU

- 2.1 Both parties believe that close co-operation between the two would be of major benefit to the institutionto enhance their skills andknowledge to be eligible to acquire NAAC Accreditation.
- 2.2 Curriculum Design: Second Party will give the necessary information to the First Partyfor the training to modify, to add, to increase and to suffice the inputs for applying for NAACAccreditation.

2.3 Training & Visits: Institution interaction will give an insight in to the latest developments / requirements for the training; the Second Party to permit the Faculty of the First Party to visit the institution and also to conduct Training Programs for the Faculty of the Second Party. The training and exposure provided to students and faculty through this association will build confidence and prepare the institution to have a deep knowledge and training needed to apply for NAAC Accreditation. The Second Party will provide space and other facilities for the training of Staff from the Second Party and the IQAC coordinator of the First Party will be the coordinator.

2.4 **Mentoring will facilitate the following**

- Training of Faculty and staff of the second party for getting ready to be accredited by NAAC.
- Training to follow proper procedures, documentation, presentation.
- Sharing of knowledge, information and resources.
- Opportunities for research collaboration and faculty development.
- Guidance and encouragement to institutions to adopt best practices.

2.5 **Mentee Benefits**

1. Brings about enhancement in the overall Quality of the Mentee Institution
2. Enhances the profile of institution as a result of structured training in
 - i. Curricular Aspects
 - ii. Teaching-Learning and Evaluation
 - iii. Research, Consultancy and Extension
 - iv. Infrastructure and Learning Resources
 - v. Student Support and Progression
 - vi. Governance and Leadership, and
 - vii. Innovative Practices in Curricular Planning and Implementation.
3. Receives support in Professional Development.

4. Increased exposure and speedier adaptation to best practices

CLAUSE 3 RELATIONSHIP BETWEEN THE PARTIES

- 3.1 This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.
- 3.2 In case, there be a misunderstanding relating to any aspect of academic cooperation, the Principals of both the institutions will jointly resolve any difficulties in misunderstanding which may arise in a spirit of independence, mutual respect, and shared responsibility.
- 3.3 This training will emphasize the mentee institution to apply for NAAC accreditation.
- 3.4 This MoU will come into effect on the date of signature and will remain in effect for two (2) years.

AGREED:

**THE MENTEE INSTITUTION
C.S.I. EWART WOMEN'S CHRISTIAN COLLEGE**



Authorized Signatory

COLLEGE SECRETARY



Authorized Signatory

**PRINCIPAL
C.S.I. EWART WOMEN'S CHRISTIAN COLLEGE
MELROSAPURAM - 603 204
KANCHEEPURAM - DIST.**

**THE MENTOR INSTITUTION
ST. CHRISTOPHER'S COLLEGE OF EDUCATION**



Authorized Signatory

**Principal & Secretary
St. Christopher's College of Education
Vepery, Chennai - 600 007**